

# KHS RESEARCH GUIDE



The Keilor Historical Society is here to help you with your own research projects. We have a treasure trove of resources to get you started or help you go deeper in your specific area of interest.

**The Keilor Hub KHS Offices** are open every XXX 12-2 pm and on the 1st Sunday of the month (except January), 2- 4:30 pm, or by appointment, 704B Old Calder Highway, Keilor, 3036 Victoria.

## Postal address:

PO Box 263, Keilor, Victoria 3036

**President:** Susan Jennison

**Email:** keilorhistoricalsociety@gmail.com

## Website:

<https://keilorhistoricalsociety.org.wordpress.com/>

## Social Media:

<http://www.facebook.com/keilor.historical.society>

[https://www.instagram.com/keilor\\_historical.society](https://www.instagram.com/keilor_historical.society)

<https://twitter.com/KeilorHistSoc>



## ***Making the most of our research collection***

Our collection specialises in the history of:

- Keilor
- others?.

Some of our collection is stored digitally, but most of it is in hard copy. It is generally made up of material donated by family members and other interested individuals and groups since KHS started in 1988.

There is also some original research prepared by volunteers, for example .....

## **Our collection includes**

- **Images** Most of our images can be viewed on the Picture Victoria website <http://www.pictures.libraries.vic.gov.au/> . We have a small but growing collection of recently acquired images on a range of topics that do not appear on the Picture Victoria website.
- **Maps** including a bound collection of MMBW maps.
- **Pamphlets and programs** (organised by subject).
- **Directories** for Keilor?
- **Land records.**
- **Building licence files** from the 1940s and 1950s (to do with additions to properties, such as adding a garage, a fence, covering in a veranda and so on).
- **Books**, a small collection of reference books.

## **We have information files on:**

People	Estates	Local businesses	Churches
Streets	Places	Historic houses	Sporting clubs Social clubs
Suburbs	Parks and Reserves	Schools	Events
			and so much more ...

# KHS RESEARCH GUIDE



## Researching your family history in Keilor

Remember: When researching your family history, the cardinal rule is that you start with what you know and work backwards. Collect all the family stories, certificates, photographs and so on and make a written note of everything as you go. *Don't rely on your memory!*

### Resources to help you in your research at Keilor Historical Society:

People information files.

- Electoral rolls.
- Local businesses files.
- Historical houses files.
- 

### Other useful resources:

- Victorian Birth, Death and Marriage Indexes (there are similar online indexes available in most states of Australia) <https://www.bdm.vic.gov.au/>
- TROVE newspaper collection <https://trove.nla.gov.au/>
- Images collections (Keilor Historical Society, Brimbank Libraries, State Library of Victoria)
- Shipping records (PROV) Wills and probate (PROV)
- 

### Researching the history of your house:

When researching the history of your house, start with what you know and work backwards. Talk to your neighbours and collect stories about the street and the people who lived in it.

Make copies of photographs and so on and make a written note of everything as you go.

Move on to the Public Record Office of Victoria's guide to researching a historic home. <https://prov.vic.gov.au/sites/default/files/files/Historic%20Home%20no%20bleed%20flipbook%20V1.0%20AJ%2020150504compressed.pdf>

"Read Laurie Burchell, Recognising house styles 1880s -1990s, City of Coburg, Coburg, 1991. (Available at CHS or Coburg Library)"

Estate subdivision maps (many available as a digital download from the State Library of Victoria website) <https://guides.slv.vic.gov.au/mapsforlocalhistory/suburban>

MMBW maps (also available as a digital download from the State Library of Victoria website) <https://www.slv.vic.gov.au/search-discover/explore-collections-format/maps/maps-melbourne-city-suburbs/mmbw-plans>

Heritage Victoria's consultants reference sheet (house construction) <https://www.heritage.vic.gov.au/consultants-directory>

Keilor rate books (Brimbank Library or State Library of Victoria or online via Ancestry or original rate records at the Public Record Office of Victoria)

Images collections (Keilor Historical Society, Brimbank Libraries, State Library of Victoria)

TROVE newspaper collection <https://trove.nla.gov.au/>

# KHS RESEARCH GUIDE



## **Before you visit to KHS**

*Be prepared - plan your visit.*

- Email us first to find out if we have material relevant to your search.
- Tell us what you know already so we don't spend time looking for material you already have.
- Organise a time to visit so we can prepare.  
(From February to November, we are open on Fridays from 12 until 2pm and on the first Sunday of each month from 2 until 4.30pm).

## **On the day of your visit**

- Bring with you what you already know. Know what you want to find out.
- Bring your laptop or a USB if you wish to copy material stored digitally.

Alternatively, if the file sizes are small enough, we can email them to you.

## **After your visit.**

Consider donating data, images, objects to the Society that you think would be of interest to future researchers.

## **Research visit costs**

\$10 for non-members.

### *Free to members.*

Plus the cost of photocopying, printing or scanning (50 cents - \$1 per A4 page)

The cost of high resolution TIFF file images is

\$15 per image, a minimum of \$50 for commercial use.

## **How to pay for your research costs?**

You can pay in cash, write a cheque on the day, or pay by direct deposit into our bank account.

**Account name:** Keilor Historical Society

**BSB** 633-108

**Acc:** 111 630 893

Please make sure you include your name so we know who is paying.